

DRAFT

**Arriba Town Hall
711 Front Street
Arriba CO 80804**

**TOWN OF ARRIBA
BOARD OF TRUSTEES SPECIAL MEETING
Thursday June 23, 2016**

Call to Order Mayor Alex Flores called the meeting to order at 7:32. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Lindsey Michal, Leigh Anna Andersen, Tom Rush, Bob Rush and Keith Hughes.

Pledge of Allegiance was led by Trustee Tom Rush.

Public Audience included: Jody Schifferns, Marcella Flores, Ted Grundmeier, Ora Hughes.

Approval of Agenda Trustee Andersen moved to approve the Agenda as written. Trustee Michal seconded and the motion passed unanimously.

Mosquito Fogging Trustee Michal said that she had checked with Terry Saffer about if a chemical applicator license was needed to fog for mosquitos, and he had said that it was not required for that, anyone could do that. Trustee Michal said the Leroy King had said that there should be enough Malathion (mosquito chemical) for the summer. She said that if not, Terry Saffer said he could get the Town some and it would be reasonably priced. Mayor Flores said that he has had a few guys tell him they would fog for free using the Town's fogger and chemical.

Trustee Tom Rush said that Malathion would not work with the Town of Flagler's mosquito fogger, that fogger takes a different mix to get the kind of fog it puts out.

Trustee Bob Rush said that Flagler's fogger takes an applicators license to operate.

Trustee Tom Rush said that there was a guy in Town that has a commercial applicators license that is willing to run a mosquito fogger.

Trustee Bob Rush said that Flagler would charge Arriba about \$2700 for 3 months of mosquito fogging. He said that the Town could buy a mosquito fogger exactly like the one Flagler has for about \$1900.

Mayor Flores said that he thought the Town's current fogger would work just fine, somebody just has to do it.

Trustee Michal asked what it entails and costs to get a commercial applicators license.

Trustee Tom Rush said he wasn't sure, but he didn't think it was too complicated.

Trustee Bob Rush said that chemical for a fogger like what Flagler has is \$56 a gallon. Flagler uses 3-6 gallons each time they fog the Town of Flagler.

The Board was in agreement that since Arriba has a fogger that works and chemical for it,

someone just needed to volunteer to use it since it does not require a commercial applicator license. Trustee Hughes, Trustee Tom Rush and Mayor Alex Flores agreed to meet at Town Hall on Friday evening around 7:00pm to start fogging. Trustee Tom Rush said they should fog for 3 evening in a row then skip 3 days then fog 3 days in a row again, just to start out with. He said that the weather would mess this schedule up if the wind is blowing too much or it rains. Trustee Tom Rush said that Russ Pilgrim has volunteered to fog too.

Maintenance Issues Clerk Hart said that Mike Becker has submitted an application for the maintenance position.

Mayor Flores said the Pat Parker will be in over the weekend to get water samples and go over things with him. Mayor Flores said Pat Parker hopes to be at the next Town meeting. He said that Pat said that the State is wanting him to be more hands on as the Town's drinking water and wastewater operator.

The Board agreed that it would be nice if the next maintenance employee could be the drinking water and wastewater operator as well.

Trustee Bob Rush said that a couple of guys have approached him about serving as the drinking water and wastewater operator for Arriba if the Board wanted someone more local to take care of that. He said he doesn't know how much they would charge.

The Board reviewed the Maintenance position job description. Trustee Michal asked if the Board should split the responsibilities between them until someone is hired.

Clerk Hart said that Pat Parker is taking care of the water samples.

Clerk Hart said that she has had a few complaints about the water pressure being low.

Trustee Bob Rush said that it was very low, and it needed checked.

Trustee Michal said that she has been moving water at the park. She said there was a puddle of water on the North West corner of the park even after she'd turned off the water there. Trustee Bob Rush said that there was a broken line right there. Trustee Tom Rush said it will need to be fixed as soon as someone is hired.

Trustee Bob Rush asked what things definitely needed to be taken care of right now in Town. The Board agreed that fixing the spots on the streets with cement can wait until someone is hired.

The Board agreed that the park needs mowed. Trustee Andersen volunteered her mower and her time. Trustee Michal said that Harvey Dumcum has offered to use his mower to mow it too. Mayor Flores said he would let them know what day would work to get it mowed.

Trustee Andersen asked what the benefits and pay would be for the maintenance position. Mayor Flores said it would depend on the person's qualifications.

Jody Schiffers said that the job description needed more detail.

Clerk Hart asked what should be done about reading the meters for the end of month billing. The Board agreed that everyone's water usage for May should be estimated.

Clerk Hart asked if the Board would want to schedule a time for interviews. Mayor Flores said to schedule the interviews for 6:30 on July 11th depending on how many applications are received.

It was suggested to have a drug testing policy. Clerk Hart said that she could find one and the Board could review it and adopt it into the Town's personnel policy and procedures at

the next meeting.

Clerk Hart said that Bob Coats is wanting to put in RV hookups on 22 Lincoln Ave. She asked if the RV hookup guidelines fees would be applicable in this case. Trustee Bob Rush said yes, if they hooked into an existing line. If they were going to put in a whole new tap then no, they would have to pay a tap fee. Clerk Hart said that they would be hooking into the existing line. She asked how the fees worked. Trustee Bob Rush said that it would be \$150 for a 6 month permit for 3 RV's, then \$15 a month for water and \$35.00 a month for sewer for 3 RV's, not for each separately.

She asked if the Town needed to be involved with hooking into the existing line. Trustee Tom Rush said that they would do it themselves but that they would need access to the Town maps to see where the lines are at. Clerk Hart asked him if he would help with that. Trustee Tom Rush said he could help with that.

Trustee Michal asked about scheduling the water main flushing with Pat Parker. Mayor Flores said that he would talk to Pat when he's here over the weekend. Mayor Flores commented that even if the Town hired someone that can be the drinking water and wastewater operator it would be good to have a backup just in case.

The Board made a list of items that needed added to the Maintenance position job description these included: Class C Operators license for drinking water and wastewater acquired within a year, must check and test all fire hydrants quarterly, must keep park compliant with Town insurance requirements, must maintain park bathrooms, must be willing to be drug tested. Trustee McCue moved to add these items to the maintenance Job Description. Trustee Andersen seconded and the motion passed unanimously.

It was mentioned that the park bathrooms might need to be pumped out.

Trustee Bob Rush said that he's been told that there are about 6 fire hydrants in Town that don't work. Trustee Tom Rush said these fire hydrants haven't worked since they were put in.

Trustee Hughes said that a few people have talked to him with concerns about the brush pile self-combusting and how dangerous that would be with some of the fire hydrants not working. Mayor Flores said that he didn't think the brush pile would self-combust- it's been there so long if it was going to it would have done it by now.

Trustee Bob Rush asked if there's a leak that needs repaired does that Board want to hire someone to fix it. The Board agreed that a local should be hired to fix anything that comes up.

Clerk Hart asked if the Board was okay with her having Trustee Tom Rush taking care of any water shut offs or turn ons. The Board was fine this.

Trustee Michal asked if the Town gets reports from the water testing. Clerk Hart said yes, the Town does. Trustee Michal said she thought it would be a good idea for the Board to review those reports each month. Clerk Hart said that she could put a report together for the Board to review at each meeting. Trustee Tom Rush said the reports the Town gets don't show a breakdown of the levels of what's in the water. Clerk Hart said that if something came up too high the Town would be notified immediately.

Adjournment Trustee McCue moved to adjourn the meeting. Trustee Andersen seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 8:13pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

Approved by the Board on:

Town of Arriba
Board of Trustees Special Meeting
Thursday, June 23, 2016
7:30pm

Sign In Sheet

Jody Schifferno
Ked Goodman
Cra C Hughes